

GREENPANEL INDUSTRIES LIMITED

Details of the familiarization programme imparted to the Independent Directors during the financial year 2024-25

The Company organized a familiarization programme for the independent directors during the financial year 2024-25 on February 6, 2025. Presentations were made before the Independent Directors by the Company Secretary of the company about the changes in SEBI (LODR) Regulations, 2015 and legal updates.

Details of the familiarization programme imparted to independent directors during the financial year 2024-25 and on a cumulative basis are as follows:

Financial year 2024-25				Cumulative	
Date	Name of the independent directors	Number of hours spent	Areas Covered	Number of Programme attended	Number of hours spent
February 6, 2025	Mr. Salil Kumar Bhandari	1 hours	SEBI (LODR) 3rd Amendment Regulations, 2024 and legal updates	5	5 hours 45 minutes
	Mr. Mahesh Kumar Jiwrajka	1 hours		6	7 hours 45 minutes
	Mr. Arun Kumar Saraf	1 hours		6	7 hours 45 minutes
	Ms. Shivpriya Nanda	1 hours		3	4 hours

Details of familiarization programme imparted to the Independent Directors during the Financial Year 2023-24

The Company organized a familiarization programme for the independent directors during the financial year 2023-24 at its corporate office at Gurugram. Presentations were made before the Independent Directors by the Sales head (MDF and Ply division) and Plantation Head.

Details of familiarization programme imparted to Independent Directors during the Financial Year 2023-24 and on a cumulative basis is as under:

Financial year 2023-24				Cumulative	
Date	Name of the independent directors	Number of hours spent	Areas Covered	Number of Programme attended	Number of hours spent in such programme
November 1, 2023	Mr. Salil Kumar Bhandari	1 hour	1. Existing operation and future plan of MDF business in India	4	4 hours 45 minutes
	Mr. Mahesh Kumar Jiwrajka	1 hour	2. Existing operation and future plan of Ply business in India	5	6 hours 45 minutes
	Mr. Arun Kumar Saraf	1 hour	3. Progress on plantation activity under CSR projects of the company	5	6 hours 45 minutes
	Ms. Shivpriya Nanda	1 hour		2	3 hours

Details of the familiarization programme imparted to the Independent Directors during the financial year 2022-23

The Company had organised a plant visit for the directors during the financial year 2022-23 at its factory situated at Chittoor, Andhra Pradesh, to facilitate their understanding of the plant operations at MDF-2 plant and to apprise them of the Corporate Social Responsibility (CSR) projects undertaken by the Company. The independent directors reviewed the production process at the manufacturing units in Chittoor, Andhra Pradesh, and were satisfied with the operational process and CSR activities undertaken by the Company. They have praised the company's initiatives in terms of water conservation, rainwater harvesting, zero waste and plantations.

Details of the familiarization programme imparted to independent directors during the financial year 2022-23 and on a cumulative basis are as follows:

Financial year 2022-23				Cumulative	
Date	Name of the independent directors	Number of hours spent	Areas Covered	Number of Programme attended	Number of hours spent
January 31, 2023	Mr. Salil Kumar Bhandari	-	1. Plant Operations 2. CSR projects undertaken by the Company in the state of Andhra Pradesh and its progress report till the end of January, 2023.	3	3 hours 45 minutes
	Mr. Mahesh Kumar Jiwrajka	2 hours		4	5 hours 45 minutes
	Mr. Arun Kumar Saraf	2 hours		4	5 hours 45 minutes
	Ms. Shivpriya Nanda	2 hours		1	2 hours

Details of familiarizations programme imparted to the Independent Directors during the Financial Year 2021-22

The Company had organised a virtual orientation programme during the financial year 2021-22 to familiarize the Independent Directors with the potential risks of the Company and its mitigation plan, recent amendments in the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Details of familiarization programme imparted to Independent Directors during the Financial Year 2021-22 is as under:

Financial year 2021-22				Cumulative	
Date	Name of the independent directors	Number of hours spent	Areas Covered	Number of Programme attended	Number of hours spent
January 24, 2022	Mr. Salil Kumar Bhandari	30 minutes	1. Potential Risks of the Company and its mitigation Plan. 2. Recent amendment in the Companies Act, 2013 and 3. Recent amendments in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	3	3 hours 45 minutes
	Mr. Mahesh Kumar Jiwrajka			3	3 hours 45 minutes
	Mr. Arun Kumar Saraf			3	3 hours 45 minutes
	Ms. Sushmita Singha			3	3 hours 45 minutes

Details of familiarizations programme imparted to the Independent Directors during the Financial Year 2020-21

The Company had organised a training session on 'Prevention of Sexual Harassment at Workplace Policy' for the Independent Directors of the Company to facilitate them to understand the POSH Policy adopted by the Company to prevent, prohibit and redress Sexual Harassment of every "Women employee" across the Organization.

Details of familiarization programme imparted to Independent Directors during the Financial Year 2020-21 is as under:

Financial year 2020-21				Cumulative	
Date	Name of the independent directors	Number of hours spent	Areas Covered	Number of Programme attended	Number of hours spent
October 30, 2020	Mr. Salil Kumar Bhandari	1 Hour 15 minutes	<ul style="list-style-type: none"> Applicability of the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013 on the Company Types of sexual harassment at workplace. Procedure of handling Complaints and conducting enquiry under the POSH Policy of the Company Role and scope of work of Internal Complaints Committee, constituted under the POSH Policy. Effective resolution of complaints if any received under the POSH Policy. 	2	3 hours 15 minutes
	Mr. Mahesh Kumar Jiwrajka			2	3 hours 15 minutes
	Mr. Arun Kumar Saraf			2	3 hours 15 minutes
	Ms. Sushmita Singha			2	3 hours 15 minutes

Details of familiarizations programme imparted to the Independent Directors during the Financial Year 2019-20

The Company organised a plant visit at its factory situated at Pantnagar, Rudrapur, Uttarakhand for the Directors to facilitate them understanding the operations of the Company in detail. The Independent Directors overviewed the entire production process of the MDF & Plywood manufacturing units at Pantnagar (Uttarakhand). All the Directors were very much satisfied with the entire operational process at the Factory, special mention being made by the Directors about the labourers with smiling faces seen working and cleanliness at the factory premises, which were very noteworthy.

Details of familiarization programme imparted to Independent Directors during the Financial Year 2019-20 is as under:

Date	Name of the independent directors	Number of hours Spent	Areas covered
February 4, 2020	Mr. Salil Kumar Bhandari	2 hours	<ul style="list-style-type: none"> • Operations Overview • Production Process of MDF & Plywood including value added products
	Mr. Mahesh Kumar Jiwrajka		
	Mr. Arun Kumar Saraf		
	Ms. Sushmita Singha		